

RULE 2.03

E. SMALL CLAIMS. A judicial officer hears small claims cases at designated times at the El Centro, Brawley, Calexico and Winterhaven Courthouses.

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RULE 2.05 DEPARTMENTS OF THE COURT

The departments of the Court shall be designated as follows: "1", "2", "3", "4", "5", "6", "7", "8", "9", "Brawley", "Calexico", "Jail", "Juvenile" and "Winterhaven". Departments 1 through 9 are located in the Courthouse in El Centro.

Deleted: Each judge is assigned to a specified department located in one of the court facilities referenced above.

Deleted: The Jail Court will include:

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Deleted: CASE CATEGORY (AND LIMITED CIVIL DESIGNATION)¶

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Pursuant to CRC 201.8, all civil cases shall be accompanied by a civil case cover sheet. The case category shall be set forth on the face of the complaint. Limited civil cases shall be designated as required by law.

RULE 2.08 COURT OFFICES

D. Clerk's Offices:

(g) Misdemeanor complaint filings involving in-custody defendants and all felony complaint filings are to be filed at the Jail Court.

RULE 3.02 (Deleted 10-14-05, eff. 1-1-06)

RULE 3.05 SERVICE OF COMPLAINT

(Deleted 10-14-05, eff. 1-1-06)

Deleted: C. . Proofs of service must be signed by the person who actually accomplished the service. Where forms of service involve more than one component, declarations must be signed by each person completing a component. For example, substituted service of summons is often accomplished by one person doing the substituted service in the filed while another completes the service by mailing the copies to the named defendant. In that case, declarations must be signed by each.

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RULE 3.10 CASE MANAGEMENT CONFERENCE

A. In every case which has not been placed on the civil active list within one hundred twenty (120) days of the filing of the complaint or other first paper, an order to show cause will be issued. Notice of the time and date of the conference shall be given by the Clerk at the direction of the Court.

Any party may, upon notice, move the Court for the setting of a case management conference prior to the expiration of one hundred eighty (180) days from the filing of the case, or after the case has been placed on the civil active list, if the party contends that a case management

conference would facilitate the expeditious preparation of the matter for trial.

B. Upon the filing of any case defined as a "general civil case" by California Rules of Court, Rule 207, a case management conference will be scheduled by the court pursuant to California Rules of Court, Rule 212. Notice of the case management conference will be delivered to the plaintiff upon the filing of the complaint.

A copy of the notice of case management conference referred to herein shall be served with any complaint, amended complaint, cross-complaint, or amended cross-complaint, and proof of service thereof filed with the court.

C. It is the policy of the court to hold the case management conference on the date originally set. In cases where no defendants have appeared, continuances may be requested ex parte with a declaration showing good cause why the conference should be continued.

RULE 3.12 EXPERT WITNESSES

Excessive expert fees may limit access to the courts and undermining the quality of justice. Accordingly, it is the policy of the Court that, in addition to the criteria required to be considered in deciding motion brought pursuant to section 2034.470(b), subdivision (I)(4), of the Code of Civil Procedure, the Court will consider the ordinary and customary fees charged by similar experts for similar services within the relevant community. Based on the collective experience of the courts, the following hourly rates appear to be representative of the ordinary and customary fees charged for expert testimony in this community:

Deleted: Section 2034

RULE 3.19 MOTIONS IN LIMINE

Any written opposition to motions in limine must be submitted to the court no later than two (2) court days before trial.

RULE 3.24 JUDGMENT PURSUANT TO STIPULATION

All ex parte applications for judgment pursuant to stipulation shall state whether the proposed judgment is fully dispositive of the case, and must include a copy of the signed stipulation. (Refer to Chapter 5.)

RULE 4.04

(Deleted 10-14-05, eff. 1-1-06)

RULE 4.10

RULE 4.12

(Deleted 10-14-05, eff. 1-1-06)

RULE 4.13

(Deleted 10-14-05, eff. 1-1-06)

Rule 7.09 ARBITRATOR'S FEES

Compensation for arbitrators shall be \$150 per case unless the Supervising Civil Judge authorizes a higher fee. Upon the filing of the Arbitrator's Award (Imperial County local form G-111) or Notice of Settlement (Imperial County local form G-110), the fee statement may be submitted to the Arbitration Administrator using Imperial County local form G-112.

RULE 9.04 MINORS/INCOMPETENTS/CONSERVATEES

It is the duty of the attorney to ensure that the minor's funds are deposited in accordance with the Court's order. Attorney's fees are not due or payable unless and until the money is deposited in accordance with the Court's order, and a receipt executed by the depository is returned to the Court.

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Deleted: CONTINUING LAW AND MOTION MATTERS

Deleted: In the Court's discretion, law and motion matters may be continued by the moving party by telephoning the court at least five (5) court days before the hearing, or by written stipulation of the parties filed at least five (5) court days before the hearing. The Court will set a new date. The moving party shall notify all parties of the new date in writing and a copy shall be filed with the Court. No notice of continuance of a law and motion matter will be mailed by the clerk, unless ordered.¶

Deleted: PARTICULAR MOTIONS

Deleted: F. . Motions to Tax Costs: When filing a motion to tax costs pursuant to CRC 870, a copy of the challenged cost memorandum must be lodged with the court when the moving papers are filed.

Deleted: CITATIONS TO CASES

Deleted: Authorities required to be provided to the Court by CRC 313(e) of the California Rules of Court shall be lodged with the court and shall not be attached as exhibits.¶

Deleted: CITATIONS TO LEGISLATION

Deleted: Authorities required to be provided to the court by CRC 313(e) shall be lodged with the court and shall not be attached as exhibits.

Deleted: Attorney's fees are not due or payable unless and until the money is deposited in accordance with the Court's order.

RULE 11.02

CONTINUANCES

Deleted: CALENDARING

A. In cases where service has not been effected, the plaintiff may request a continuance by filing the appropriate papers at the civil clerks office no later than three (3) days before the hearing.

Deleted: The clerk's office of the court in which the case is properly filed will calendar each small claims case for hearing. These matters will be handled by available Judicial Officers at available court locations.¶

B. In cases where the defendant has been served, a request for continuance must be filed ten (10) or more days before the hearing, unless for good cause the court orders otherwise.

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RULE 16.04

HEARINGS

All notices setting a hearing date must be filed at least five (5) days before the hearing date.